

Interesse International Inc. – Paper Time Sheet

iii interesse international inc. 501 Fifth Ave., Suite 2103, New York, NY 10017 Tel: 212-391-9111 Fax: 212-391-7760	Day	Date	Time In	Lunch Out	Lunch In	Time Out	Total Hours
	Mon						
	Client Worked for:	Tue					
	Department:	Wed					
	Assignment Complete <input type="checkbox"/> yes <input type="checkbox"/> no	Thu					
	Available to Work <input type="checkbox"/> yes <input type="checkbox"/> no	Fri					
	Pick up check <input type="checkbox"/> yes <input type="checkbox"/> no	Sat					
		Sun					
I certify that my hours are correct	Client Only: I have read and agreed to the terms stated on the reverse side				Weekly Total		
Employee name (print)			Client Supervisor's Name (Print)				
Employee Signature			Client Supervisor's Signature				

Terms & Conditions

The total hours shown for the Interesse Employee named on this timesheet are true, correct, and the services rendered by the Interesse Employee were satisfactory. The fee is payable by the Client to Interesse at the hourly rate quoted, even if the Interesse Employee does not return to work. By law, overtime must be paid for hours worked in excess of 40 hours per week and will be billed at time-and one-half the Employee’s regular hourly rate unless the state laws stipulate otherwise. There is a 4-hour minimum for each assigned staff. This person on assignment to the Client is an employee of Interesse. Should the Client, any of its affiliates, or any party with which the Client shares office space, employees, and/or a contract, decide to hire the Interesse Employee as an Employee of the Client, directly, indirectly or through another temporary agency, the Client agrees to pay a placement fee based on Interesse’s fee schedule and policy.

The Interesse Employee is to work only in the job description initially requested by the Client and so designated by Interesse. If the job description changes, the Client agrees to notify Interesse as soon as possible.

It is understood that the Client will not entrust the Interesse Employee with unattended premises or any part thereof, nor with handling cash, negotiables or other valuables, without written permission from Interesse and then only when the Employee’s specific duties necessitate such activity.

It is understood that the Client will not authorize the Interesse’s Employee to operate automotive or truck machinery or other equipment without prior written consent of Interesse. It is understood that insurance furnished by Interesse does not cover physical loss or damage caused by the operation of the Client’s vehicle by the Interesse Employee. It is agreed that the Client should accept full responsibility for bodily injury, property damage, fire, theft, collision or public liability damage claims when an Interesse Employee is driving the Client’s vehicle, whether owned or rented.